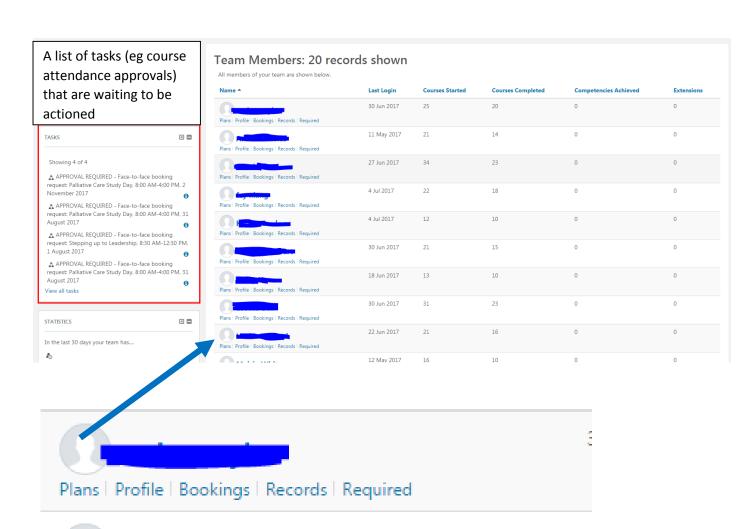


Reports

- MANAGER Staff Certification Completion Status
- MANAGER Staff face to face session status
- ♠ MANAGER Staff Programme Completion Report
- MANAGER Staff Training Record and Course Completion Report





Plans – Learning plans. Managers can add courses and/or programmes to their staff members' learning plans

Profile – Managers have the rights to view their staff profiles and profile information

Bookings – This will let you see what face to face bookings your staff member has attended (in the past) and ones that are coming up.

Records – Managers can view their staff members' records of learning

Required – Any required learning that the staff member has been assigned